

Barsham & Houghton Village Hall Committee

Meeting Minutes

Monday 20 November 2023 at 7pm

Those present: Andrew Ross, Grace Howlett, Stuart Laws, Jimmy Goodley, Frank Chapman and Jodie Bond.

1. Welcome by the Chairman and consider any apologies for absence

The Chairman welcomed all those present.

There were no apologies received.

2. To approve minutes of meeting held on the 18 September 2023

The minutes were signed by the chairman, on behalf of the committee, as a correct record.

3. Receive report from the Treasurer & discuss financial matters

Please see appendix 1 below. The treasurer proposed that we set up direct debit payments for the electricity, water supply and the gas supply, ALL AGREED.

Cllr Laws proposed that we up the limit on the insurance policy for building reinstatement. The Treasurer agreed to make enquiries into the possible price increase in premium, in the first instance, with a view to upping the limit of the rebuild limit once any policy increases are agreed. If a reinstatement valuation is required, the approximate cost would be £175 plus VAT. The new taps are being fitted this week.

An estimate has been received for a new boiler to the value of £5594.66, the treasurer is awaiting two further quotes for comparison. Following discussion, it was agreed that sourcing process for alternative heating should also be considered, such as air source heating. The Treasurer agreed to make enquiries.

The gutter has still not been remedied by the roofers. They will need to be cleared out and ALL AGREED to go ahead with MT Services to have the gutters cleaned. Secretary to also follow up with the roofers to have an additional bracket put in.

4. Village hall bookings & events

There have been 2 enquiries, one for adult dance class, however this has not progressed. The other was for a family party next March. The hall is available from 3pm onwards on this date.

The hall has been requested to be used as a polling station for the Police next May. Secretary to complete and return the booking form.

5. Consider any correspondence

NNDC letter regarding police polling station booking requirements.

6. AOB

There were none.

With there being no further business, the Chairman closed the meeting at 7.37pm.

Signed:.....Date:

