

Barsham & Houghton Village Hall Committee

Meeting Minutes

Monday 3 October 2022 at 7pm

Those present: Stuart Laws, Grace Howlett, Frank Chapman, James Goodley, Jodie Bond.

1. **Welcome by the Chairman and consider any apologies for absence**

The Vice Chairman welcomed all those present.

Apologies received from Andrew Ross (Chairman) and Robert Fletcher. Apologies accepted.

2. **To approve minutes of meeting held on the 18 July 2022**

The minutes were approved without amendment and signed by the Vice Chairman as a correct record.

3. **Receive report from the Treasurer & discuss financial matters**

Financial report received (please see Appendix 1).

Agreed to monitor the electricity and gas costs and consider amending the hire rate if necessary. Chairman agreed to arrange for the gas levels to be checked following Mrs Howlett's request.

4. **Village Hall Bookings & Events**

The timetable has been received from Miss Amy. Secretary will notify the enquirer for yoga sessions of the availability.

5. **Discuss and agree maintenance work required**

Agreed to have a carbon monoxide alarm fitted by Paul Taylor under recommendation.

Cladding work to the rear of the hall has now been completed.

The gravel was refreshed and is expected to survive the winter period. This will be monitored. Mrs Howlett requested that the boggy area is filled. Mr Goodley agreed to look into filling this with crushed concrete and will chase the contractor regarding the faulty light on the outside due to the sensor not working. All agreed for it to be repaired or failing that, to be replaced.

The redecoration of the inside of the hall would be supported, at cost to 1st

Academy of Dance, subject to receiving a copy of the decorators public liability

insurance and it being a neutral colour palette. Mr Goodley to confirm to Miss Amy to go ahead. It was agreed that the Committee would pay for the paint.

6. Consider any correspondence

Some emails have been received regarding options to save money on energy bills but it was agreed that as we now have the insulation, it is unlikely that further savings could be made so they won't be pursued at this time.

7. AOB

With there being no further business, the Chairman closed the meeting at 7.21pm.

Signed:.....Date:

APPENDIX 1

Barsham and Houghton Village Hall									
Banking Movement July 2022 to June 2023									
1st July 2021	Opening Balance		19586.98						
Date	Income			Date	C/N	Expenditure			
July 1st	Ist Academy Dance	575.00		July 1st	123	E'on	113.36		
	Calor Gas refund	20.31			124	Anglian Water	47.90		
August				August	125	Paul Taylor Boiler Services	90.00		
					126	E'on	142.03		
					127	Secker Construction Cladding repair	840.00		
September	Ist Academy Dance	575.00		Sept	128	PPL PRS Music licence	139.20		
					129	E'on	188.87		
		1170.31			130	Steward Safety	16.51	Playing field sign	
			20757.29						
							1577.87		
						Closing Balance			19179.42