



Barsham Parish Council

Meeting Minutes

Monday 21 November 2022, 7.30pm

Parish Councillors present: Stuart Laws (Vice Chairman), Grace Howlett, Frank Chapman, James Goodley, Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were * members of the public present.

1. To welcome and receive apologies for absence

The Vice Chairman opened the meeting and welcomed those present.

Apologies were received from Andrew Ross (Chairman), Robert Fletcher and Laurence Elliott. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 3 October 2022

The minutes were approved without amendment and signed by the Vice Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. To receive reports from NCC & NNDC Councillors, if in attendance

NCC Cllr Michael Dalby

Reports can be found on our website www.barshampc.info, if received.

NNDC Cllr Tom FitzPatrick

The District Council report included an update on advice on the cost of living, fly tipping, dog fouling, affordable homes (NNDC is ranked in the top 5 for rural housing), Queens Road car park toilet block (expected to open in April 2023), a Transport Fund is available and an Arts and Culture Fund is also available.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Open spaces

7.1 SAM2 report (if available)

No current data was available, however a comparison of data was received from Walsingham PC.

7.2 Consider highways issues to be reported

Cllr Laws agreed to send details of pothole locations via whatthree words to the Clerk to report to Highways.

DRAFT until agreed at next meeting

7.3 Receive defibrillator update

It was agreed that Cllr Goodley would defer the discussion with The Barsham Arms until next meeting. Clerk had followed up with the Walsingham Estate regarding the application for grant funding, however no reply has yet been received.

7.4 Consider and approve grass cutting quotation for 2023

Following consideration the Council APPROVED a 12 month contract with Barry and Shaun Andrews for 2023 based on the quotation received for £504. Clerk to action.

7.5 Allotment rent review and receive report

Following discussion, the Council RESOLVED to maintain the allotment plot rental at £10 per plot for Oct 2022-Sep 2023. Cllr Howlett agreed to contact one of the allotmentees regarding concerns with surplus equipment being stored on the site, which is against the rules.

8. Planning Matters

8.1 To receive results of applications

There were none.

8.2 To receive and consider new applications

There were none.

9. Financial Matters

9.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and the payments list (below)

Clerk	Salary (Oct-Nov)	£253.50
Hempton PC	Clerks Expenses	£19.33
David Bracey	Play Area Inspection	£108.00
Barry & Shaun	Grass Cutting	£140.00

9.2 Consider and approve parish council debit card application

Following consideration, the Council approved the application for a debit card to be primarily used for the annual renewal of the website and domain name. The application was duly signed by the Vice Chairman and Clerk.

10. To receive and consider Correspondence

Clerks & Council Direct magazine – made available to Councillors.

11. Receive items for next agenda and note the date of the next meeting

Items to include on the next agenda: Slipper Chapel update, Consider a SAM2 as a community project.

The next Parish Council meeting will be held on Monday 16 January 2023.

The Vice Chairman thanked everyone for attending and closed the meeting at 8.14pm.

Signed by Chairman: Date: