



Barsham & Houghton Village Hall Committee

Meeting Minutes

Monday 21 March 2022 at 7pm

Those present: Andrew Ross, Grace Howlett, James Goodley, Frank Chapman, Jodie Bond.

1. Welcome by the Chairman and consider any apologies for absence

The Chairman welcomed all those present.

Apologies received from Stuart Laws. Apologies accepted.

2. To discuss and approve minutes of meetings held on the 17 January 2022

The minutes were approved without amendment and signed by the Chairman as a correct record.

3. Receive report from the Treasurer & discuss financial matters

Andrew wished to thank Grace on behalf of the Committee for all her help with the hall, especially since other members have stepped down over the past few years.

The Treasurer proposed the following payments to be approved:-

Calor gas expenses £20.31, Bus. rates £125, EonNext (electricity) for period June 21 to 27 Feb 22 - £270.19.

All payments were AGREED.

Financial report received (please see Appendix 1).

The Treasurer has also applied for the Omicron Hospitality Business grant for £2600.

4. Village Hall Bookings & Events

The PCC have booked the hall on 7th April for 1 ½ hours for their AGM. It was agreed that the special hire rate would be honoured. It was also agreed that the minimum hire fee of £30 would be retracted.

5. Receive an update on the hall roof & other maintenance

1st Academy of Dance and the insurance company have now been made aware that the roof work will be carried out from w/c 11th April.

Frank has agreed to visit the site to check on progress once the work commences. Secretary will ask for a list of materials and specification from the roofing contractor and will circulate them to committee members ahead of the work.

It was also agreed that Frank will ask the contractor to quote for the repair work to the rear of the gents toilets whilst on site, as a comparison.

6. Consider correspondence

There were none.

7. AOB

Jubilee Celebrations - It was agreed that the village hall and the field adjacent to the hall would be used for a community picnic. This item will be discussed further at the Parish Council meeting.

With there being no further business, the Chairman closed the meeting at 7.30pm.

Signed:.....Date:

APPENDIX 1

Barsham and Houghton Village Hall									
Banking Movement July 2021 to June 2022									
1st July 2021	Opening Balance		25839.49						
Date	Income			Date	C/N	Expenditure			
July	1st Academy Dance	575.00		July	98	Calor Gas	15.45		
					100	Anglian Water	32.85		
August	1st Academy Dance	575.00			101	NNDC Rates	64.03		
				Sept	103	Paul Taylor Boiler Service	85.00		
September	1st Academy Dance	575.00			104	PP/PRS LTD Music Licence	84.86		
	Income		1725.00			Expenses	282.19		
Sept 13th 2021	Balance as at 13/9/21		27282.30						
October	NNDC Grant for Roof	15000.00		Nov	105	Steward Safety Fire Equipment	43.80		
	1st Academy Dance	575.00			106	Anglian Water	61.41		
	Income for period		15575.00			Exps for period		105.21	
November	Balance as at 11/11/21		42752.09						
	1st Academy Dance	575.00			107	Alan Boswell Insurance	1121.94		
	Hire of Hall	20.00			108	(Local Roofing & Cladding	5707.80	Industrial Ltd	
December	Balance as 30/11/21		36517.35						
	1st Academy Dance	575.00			109	Volera Boilers	299.00		
	Income for period		575.00			Exps for period		299.00	
2022 January	Balance as 10/01/22		36793.35						
	1st Academy Dance	575.00			110	Anglian Water	43.45		
February	1st Academy Dance	575.00			111	Calor Gas	20.31		
March	1st Academy Dance	575.00							
	income for period		1725.00			Expenses for period		63.76	