



Barsham Parish Council

Meeting Minutes

Monday 18 September 2023, 7.30pm

Parish Councillors present: Andrew Ross (Chairman), Grace Howlett, Jimmy Goodley, Tom FitzPatrick (District Councillor).

Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

1. To welcome and receive apologies for absence

The Chairman opened the meeting and welcomed those present.

Apologies were received from Stuart Laws (Vice Chairman), Frank Chapman, and Michael Dalby (County Councillor). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 17 July 2023

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. To receive reports from NCC & NNDC Councillors, if in attendance

NNDC Cllr Tom FitzPatrick reported on matters including attending a presentation at Westminster regarding digital connectivity in Norfolk, project Gigabit, the Big Switch off in 2025, stray dog service and Nutrient Neutrality.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Open spaces

7.1 Receive update on new SAM2

Clerk to submit a grant application to NCC Parish Partnership Scheme for 50% of the funding needed to purchase the SAM2. We will not hear the result of our application until spring 2024.

7.2 Receive update on the new defibrillator

Cllr Goodley expressed that having successfully secured a very generous donation from a local member of the community he does not wish to delay any further and proposed that we continue with the purchase of defib and cabinet as agreed at the last meeting. However, Cllr Howlett wished to reconsider which defibrillator to purchase. Clerk will recirculate the information to Councillors for a final decision following this meeting. Once agreed the Clerk will place the order and Cllr Goodley kindly agreed to arrange for an electrician to install the defib to the front wall of the Village Hall. Cllr Goodley also suggested arranging a first aid training session which members of the public may attend as well as a defibrillator awareness session.

7.3 Consider new play equipment and agree necessary work required in the play area.
Cllr Ross kindly cut back the overgrowth around the entrance gate and Cllr Goodley agreed to arrange for the hedges to be cut back. Thanks given.
Clerk circulated some new play equipment specifications to Councillors for consideration, some of which cost in the region of £10,000. It was agreed that the defibrillator and SAM2 should be seen through to fruition before attempting to apply for grants for new play equipment. Cllr Goodley has also been in touch with a play equipment contractor and will source some comparison quotes for consideration and proposes that a roundabout is installed, also possibly a slide and new swing set. Update to follow.

7.4 Review and approve allotment rental fees
Following discussion, the Council RESOLVED to APPROVE the annual allotment rent at £10 per plot. Clerk to action.

8. Planning Matters

8.1 To receive results of applications
There were none.

8.2 To receive and consider new applications
There were none.

9. Financial Matters

9.1 To approve the bank reconciliation and payment of accounts list
The Council RESOLVED to approve the bank reconciliation and the payments list (below)

Payments

Clerk	Salary (Aug-Sep)	£267.10
HMRC	PAYE	£5.20
Hempton PC	Clerk Expenses	£15.00
Barry & Shaun	Grass Cutting (May & June)	£144.00

Receipts

Barclays	Interest on reserves	£5.48
Donator	SAM2 Donation	£500.00
Donator	Defib Donation	£2000.00

10. To receive and consider Correspondence

Barclays letter requesting members details– forms were completed and returned to the Clerk for submission.

11. To review and approve the Information Audit

Following review, the Council RESOLVED to approve the Information Audit presented by the Clerk.

12. Receive items for next agenda and note the date of the next meeting

The next Parish Council meeting will be held on Monday 18 November 2023.

The Chairman thanked everyone for attending and closed the meeting at 8.30pm.

Signed by Chairman: Date: