

# Barsham & Houghton Village Hall Committee

## Meeting Minutes

Monday 15 January 2024 at 7pm

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Those present: Andrew Ross, Grace Howlett, Jimmy Goodley and Jodie Bond.

**1. Welcome by the Chairman and consider any apologies for absence**

The Chairman welcomed all those present.

Apologies received from Stuart Laws. Apologies accepted.

**2. To approve minutes of meeting held on the 20 November 2023**

The minutes were signed by the chairman, on behalf of the committee, as a correct record.

**3. Receive report from the Treasurer & discuss financial matters**

Please see appendix 1 below.

The Treasurer reported that the direct debit for the electricity company has now been set up. Secretary to send a note to 1<sup>st</sup> Academy of Dance asking them to inform us when a light bulb goes so that we can consider a cost effective replacement. In the meantime, Mr Goodley agreed to ask an electrician to check the lighting tubes for efficiency and give an estimate to replace them. The Treasurer will enquire about opening a deposit/savings account at the bank. Thanks, given.

The Treasurer had been in contact with the plumber who advised us to stick with our current boiler due to the costs involved; it would be very expensive to switch to ground source heating. All agreed to consider a replacement like for like boiler as and when necessary.

Committee members AGREED to increase the insurance cover level to £400,000 for a premium of £332.61.

**4. Village hall bookings & events**

There were none.

**5. Consider any correspondence**

There was none.

**6. AOB**

There was none.

With there being no further business, the Chairman closed the meeting at 7.27pm.

Signed:.....Date: .....

