

# Barsham & Houghton Village Hall Committee

## Meeting Minutes

Monday 18 September 2023 at 7pm

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Those present: Andrew Ross, Grace Howlett, Jimmy Goodley and Jodie Bond.

**1. Welcome by the Chairman and consider any apologies for absence**

The Chairman welcomed all those present.

Apologies received from Stuart Laws and Frank Chapman. Apologies accepted.

**2. To approve minutes of meeting held on the 17 July 2023**

The minutes were signed by the chairman, on behalf of the committee, as a correct record.

**3. Receive report from the Treasurer & discuss financial matters**

The treasurer noted that the monthly rental received from 1<sup>st</sup> Academy of Dance for September was £575, however this should have been £600 as agreed in August.

The energy bills still seem high, the electricity bill for the period of August was £101 and the hall was barely used during August which seems odd. Mr Goodley agreed to arrange for an electrician to investigate what the draw of the power might be.

**4. Village hall bookings & events**

The PCC cancelled their booking for the hall for Sunday 17 September for the Harvest Festival.

A parishioner had suggested having bingo nights, the Committee agreed this would be a good idea if volunteers are willing to come forward and organise them.

**5. Discuss broken guttering and flooding issue reported by hall user**

It has been reported by a hall user that the guttering is broken and rainwater has flooded into the hall. The guttering above the emergency doors has been reported to the roofers in the past however they have not yet remedied the matter. Secretary to contact them again to request that they return to fix the gutters asap.

**6. Consider any correspondence**

There was none.

**7. AOB**

Mr Goodley agreed to arrange for the potholes to be filled at the front curtilage of the hall.

Mrs Howlett suggested that the external woodwork needs to be repainted. Mr Goodley will obtain a quote.

With there being no further business, the Chairman closed the meeting at 7.25pm.

Signed:.....Date: .....