



Barsham Parish Council

Meeting Minutes

Monday 21 September 2020, 8.30pm

Parish Councillors present: Andrew Ross (Chairman), Robert Fletcher, Jimmy Goodley, Grace Howlett. Also in attendance: Jodie Bond (Parish Clerk) there were 2 members of the public.

1. To welcome and receive apologies for absence

Chairman opened the meeting at 8.30pm and welcomed those present.

Apologies received from Frank Chapman, Stuart Laws (Vice Chapman), Tom FitzPatrick (District Councillor) and Marie Strong (County Councillor). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 18 May & 10 August 2020

Minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

- Clerk advised that Walsingham Parish Council have agreed in principal to lend us use of their SAM2 machine, subject to agreeing the locations with them and Highways.
- Following the email received regarding the scaffolding on the highways outside a property on Grays Lane, Cllr Fletcher would like to liaise directly with NNDC regarding this. All agreed.

5. Receive reports from Local Police, NCC Councillor and NNDC Councillor, if attending

Police Newsletters are available to view via www.barshamandhoughton-parish-council.co.uk.

NCC - Cllr M. Strong Report available to view via www.barshamandhoughton-parish-council.co.uk.

NNDC - Cllr T. FitzPatrick Report available to view via www.barshamandhoughton-parish-council.co.uk.

6. Open forum for Public Participation: an opportunity to hear from members of the public

The members of the public present asked for an update on the speeding situation in the village. Following discussions one member of the public would be interested in setting up a Community Speed Watch team. Clerk to liaise with the police and the members of the public.

They also reported fly tipping, which is either the responsibility of the land owner or NNDC.

7 Slipper Chapel Developments

It was reported that various road closure signs and barriers are being up out on roads surrounding the Slipper Chapel every weekend. It is believed that members from the Shrine are putting these signs out. Clerk to report to NCC Highways as this is not in line with what has been agreed at stake holder meetings.

8. Defibrillator update

Cllr Goodley advised that The Barsham Arms is happy to have the defibrillator installed in the porch of the pub. Further updates to follow.

9. Planning Matters

PF/20/1147 Tickety Boo Cottage | Lime Kiln Lane, East Barsham, Fakenham, NR21 0LQ

Construction of one-and-a-half storey side extension to dwelling

PC comment – Clerk to establish whether this is for residential or commercial use.

NNDC decision –

PF/20/0931 Lodge Farmhouse | Wells Dry Road, West Barsham, Fakenham, NR21 9NW

Conversion of former farm buildings with associated external alterations to form single dwelling with annexe; erection of detached garage and store building (part retrospective)

PC comment – No objection. NNDC decision – Awaiting decision

PF/20/0710 Slipper Chapel | Gray's Lane, Houghton St. Giles

Extensions and alterations including reconfiguration of the roof and the addition of a new tower to existing Church building to provide additional worship space, enlarged altar, a shop and sacristy. Erection of Porch and Pilgrim Office, Cloister, Pilgrim Hall, and lavatory facilities. Demolition of existing service buildings to allow for erection of new Lamps Chapel and tea rooms. Extension and reconfiguration of existing car park and associated landscaping across the whole site.

PC comment – Objection. NNDC decision – Withdrawn on 11.08.20

10. Financial Matters

10.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

| Payment to | Description | Cheque No. | Amount (£) |
|---------------|--|------------|----------------|
| B. Andrews | Grass Cutting | 100499 | £68 |
| J Bond | Salary | 100500 | £248.44 |
| Ladywell | Payroll | 100501 | £49.50 |
| Hempton PC | Clerk Mobile & Stationery contribution | 100502 | £10.14 |
| | Total | | £376.08 |
| Receipts from | Description | | Amount (£) |
| Barclays | Interest | DC | £0.49 |
| | Total | | £0.49 |

10.2 To review and approve the 6 monthly budget

The 6 monthly budget had been circulated to Councillors. The figures were agreed. A SAM2 and Defibrillator may be funded using the parish councils' reserves. Andrew proposes that there will be an increase next meeting.

10.3 To agree to re-appoint the internal auditor for the 2020-21 financial year

It was discussed and agreed to appoint Di Dann or a member of NPTS to carry out the annual internal audit for YE 31 March 2021.

DRAFT until agreed at next meeting

11. Correspondence

- Clerks & Councils Direct magazine.
- New member to be contacted.

12. AOB and Items for inclusion on next agenda

New councillor co-option

13. To agree the date of the next meeting and consider items for inclusion

The next Parish Council meeting will be held on Monday 16 November 2020.

Chairman closed the meeting at 9.08pm

Signed by Chairman: Date: