



Barsham Parish Council

Meeting Minutes

Monday 18 March 2024, 7.30pm

Parish Councillors present: Andrew Ross (Chairman), Grace Howlett, Jimmy Goodley, Frank Chapman and Michael Dalby (County Councillor) Also in attendance: Jodie Bond (Parish Clerk). There was one member of the public present.

1. Welcome and receive apologies for absence

The Chairman opened the meeting and welcomed those present.

Apologies received from Stuart Laws (Vice Chairman). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 15 January

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

The defibrillator has been delivered and awaits installation which will be arranged with Matthew Fisher via Cllr Goodley.

Clerk confirmed that a grant bid has been submitted to The National Lottery Fund for the new playground equipment.

5. To receive reports from NCC & NNDC Councillors, if in attendance

Cllr Goodley asked for an update on the matters raised at our last meeting. Cllr Dalby has been experiencing some technical difficulties so did not have a report to hand.

However, Cllr Dalby did speak to the Highways Inspector regarding the encroaching verge on Water Lane, which will be assessed by an engineer. It was also noted that the drains have been cleared, the potholes on the main road have been filled and he agreed to forward us the email regarding the bus services changes which occurred last spring.

Cllr Chapman raised the recurring issue of standing surface water on Green Way, North Barsham which Cllr Dalby agreed to report on our behalf, he also agreed to follow up on the PPS funding results for the SAM2. Thanks, given.

6. Open forum for Public Participation: an opportunity to hear from members of the public

The member of the public introduced herself to the members present and explained that they would be interested in being considered for co-option onto the Parish Council.

7. Open spaces

7.1 To agree date for Defibrillator Awareness Session

Following discussion, it was agreed to submit two dates for consideration by CHT for the defib awareness sessions (Tues 14th May and Weds 5th June), They must be held between Mon-Fri 6pm-8pm. Once the date is agreed it will be confirmed with the regular hall hirer and published in the newsletter.

7.2 To agree grass cutting contract for 2024

Following consideration, the Council RESOLVED to accept the quotation received from Barry & Shaun for £525.00.

8. Planning Matters

8.1 To receive results of applications

PF/23/2355 | Field House, Green Way, North Barsham, Walsingham, Norfolk, NR22 6AS

Two storey extension, single storey extension and remodelling of dwelling, following partial demolition of the dwelling and demolition of the detached garage

PC comment – NEUTRAL - DC decision - REFUSED

PF/23/2676 | The Old Rectory, Walsingham Road, North Barsham, Walsingham, NR22 6AN

Proposed ground works as part of external landscaping including formation of a pond and re-levelling of ground to northeast of the house on a amphitheatre form

PC comment – NEUTRAL – DC decision - APPROVED

8.2 To receive and consider new applications

There were none.

9. Financial Matters

9.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and the payments list (below)

Payments

Clerk	Salary (Feb-Mar)	£258.00
Sculthorpe PC	Clerk Expenses	£14.66
Walsingham PC	Newsletter Contribution	£69.30

Receipts

Barclays	Interest	£7.69
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9.2 To agree monthly standing order for Clerks salary

Following consideration, the Council RESOLVED to approve a monthly standing order with the bank to pay the Clerk's salary on a monthly basis. Clerk to action.

10. To receive and consider Correspondence

Kings Lynn minister Walsingham Way Pilgrimage Project – made available to Cllrs.

DRAFT until agreed at next meeting

11. To review and approve the Risk Management Policy (RMP)

Following consideration, the Council RESOLVED to approve the RMP presented by the Clerk.

12. Receive items for next agenda and note the date of the next meeting

The next Parish Council meeting will be the Annual Parish Meeting, followed by the Annual Parish Council Meeting held at 7pm on Wednesday 22 May.

The Chairman thanked everyone for attending and closed the meeting at 8.15pm.

Signed by Chairman: Date: