



Barsham Parish Council

Meeting Minutes

Monday 3 October 2022, 7.30pm

Parish Councillors present: Stuart Laws (Vice Chairman), Grace Howlett, Frank Chapman, James Goodley, Laurence Elliott, Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were 2 members of the public present.

1. To welcome and receive apologies for absence

The Vice Chairman opened the meeting and welcomed those present.

Apologies were received from Andrew Ross (Chairman) and Robert Fletcher. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 18 July 2022

The minutes were approved without amendment and signed by the Vice Chairman as a correct record.

4. To fill a parish councillor vacancy by co-option

Mr Elliott had submitted his co-option application form to the Council. Cllr Laws invited Councillors present to cast their vote. The vote, by show of hands, was unanimously in favour of co-opting Mr Elliott. Mr Elliott signed a declaration of acceptance of office and will complete a register of interest form within 28 days.

5. To report progress on items not on the agenda from the last meeting

There were none.

6. To receive reports from NCC & NNDC Councillors, if in attendance

NCC Cllr Michael Dalby

A report can be found on our website www.barshampc.info

NNDC Cllr Tom FitzPatrick

- Cllr FitzPatrick reported that the new toilet block in Queens Road car park will open in March 2023, including disabled toilets, after 4 years in progress.
- The refurbishment of Cromer Pier is costing every man woman and child in the district £11.80 for the repairs.
- There have been recent changes to bin collection days, in an attempt to make the vehicles more efficient.

7. Open forum for Public Participation: an opportunity to hear from members of the public

A representative from the Slipper Chapel reported on the traffic following our last meeting. They have reduced the number of cars, which was demonstrated at the last meeting. Coaches were discussed and their direction into the Shrine was discussed, the hope was that they came in a different way. Walsingham Estate do not want the car park to be used as a thoroughfare. Cllr Laws explained that since the agreed route, some years ago, it was not fully implemented. The Shrine representatives advised their route is in

place... entry via North Barsham and exit via the village. Cllr Goodley added that the issue was with buses meeting coaches via Houghton and East Barsham, which causes blockages on the road ...if all traffic went in one direction this would help alleviate the issues. It was noted from last meeting that visitor numbers have been capped this year. Cllr Chapman asked if the ticketing cap will increase next year, the representatives explained that they may be increased but still be closely managed. Cllr Laws explained that if it is well managed the PC would be more supportive and not objective to growth. All AGREED.

Cllr Laws also asked about any future development plans. There are plans for the support facilities (i.e. office, toilets etc)...they are very early plans to look at what they could do. Cllr Chapman asked that the PC are kept well briefed of any plans as the PC wish to engage, support and work together.

A permanent Deacon is being assigned to the Chapel and will be working closely with the travelling community.

They are endeavouring to get their event calendar out to everyone in advance.

The lighting on the container issue was followed up but there have been no further reports on this. Cllr Laws thanked them both for attending and invited them to return for our meeting in January, or to send any updates or reports.

8. Open spaces

8.1 SAM2 report

No recent data to report. Cllr Goodley suggested that the Clerk contact Walsingham PC to establish when East Barsham will be on the rota as it has been some time. Clerk suggested fund raising to purchase our own SAM2. Cllr Laws suggested this may be a project for next year, once the defibrillator is complete.

8.2 Consider highways issues to be reported

Cllr Chapman reported that flooding still occurs on Green Way and this is due to the drains being blocked. Cllr Goodley reported flooding issues from Water Lane into Hillside, which is due to the ditch being filled with peoples garden waste. The Holy Mile / Greys Lane junction gets flooded due to potholes at this junction also flooding issues near the Chapel. Cllr FitzPatrick would encourage people to report highways issues directly to NCC as they find them...this can be done via www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem. Cllr Goodley also reported that no contact has been made by the arborculturalist regarding the trees on Fakenham Road. Cllr Howlett reported the recurring potholes on Blacksmiths Lane. Cllr Laws agreed to whatthreewords the locations to the Clerk. Following Cllr Fletchers comments regarding the poor quality of pothole filling at the last meeting it was suggested that the Clerk raise this with our County Councillor.

8.3 Receive defibrillator update

Cllr Goodley will liaise with The Barhsam Arms to confirm their acceptance of having the defibrillator installed in the outside porch of the pub. Clerk to try to find out the approx. cost of the electricity supply and forward this information to Cllr Goodley.

Following discussion, the Council agreed to purchase the View defibrillator and Rotaid cabinet together with some sundry items and the electricians cost of installation, totalling approx £2600. Having received £1000 grant the Clerk will submit a funding request to Walsingham Estate for the additional £1600 required.

8.4 To receive update on the Slipper Chapel and visitor traffic

Please see item 7.

9. Planning Matters

9.1 To receive results of applications
 PF/22/1494 | Low 30 & 9 Acres, Green Way, North Barsham
 Change of use of agricultural land for use for dog walking and exercise
 PC comment – OBJECTION | DC decision – REFUSED

9.2 To receive and consider new applications
 There were none.

10. Financial Matters

10.1 To approve the bank reconciliation and payment of accounts list
 The Council RESOLVED to approve the bank reconciliation and the payments list (below)

Payment to	Description	Ref	Amount (£)
Clerk	Salary (Aug-Sep)	Online	253.50
Hempton Parish Council	Clerk mobile, laptop/ stationery contribution	Online	16.29
Barry & Shaun	Grass Cutting	Online	140.00
Hall Committee	Play Area Sign	Online	16.51
	Total		£426.30
Receipt from	Description	Ref	Amount (£)
Barclays Bank	Interest on reserves	DC	0.63
Allotmenteer	Allotment Rent	DC	10.00
	Total		£10.63

10.2 To approve the 6 monthly budget
 Following consideration, the Council APPROVED the 6 monthly budget.

11. To receive and consider Correspondence

- Clerks & Councils Direct Magazine – made available to Councillors
- Email from a member of the public regarding reducing speed limits on rural roads – Cllr FitzPatrick advised that Norfolk County Council are looking at reducing the speed limit, as other County Councils have been successful in doing so. School roads in particular are looking at being reduced to 20mph.
- The Council agreed to put forward a request for a police speed van in Barsham and Houghton, or failing that the presence of a police car in the area, and to write to our NCC Cllr for help to reduce the speed limit throughout the villages.
- Street Furniture brochure – made available to Councillors.

12. To review and approve the Information Audit

Following review, the Council APPROVED the Information Audit presented by the Clerk.

13. Receive items for next agenda and note the date of the next meeting

Items to include on the next agenda: Allotment update.
 The next Parish Council meeting will be held on Monday 21 November.
 The Chairman closed the meeting at 8.49pm.

Signed by Chairman: Date: