

Barsham & Houghton Village Hall Committee

Annual General Meeting Minutes

Monday 15 May 2023 at 7pm

Those present: Andrew Ross, Grace Howlett, James Goodley and Jodie Bond.

1. Welcome by the Chairman and consider any apologies for absence

The Chairman welcomed all those present.

Apologies received from Robert Fletcher and Stuart Laws. Apologies accepted.

2. To elect a Chairman

Andrew Ross was nominated by members' present and it was agreed to elect Andrew Ross to serve as Chairman for the coming twelve months. Proposed by James Goodley, seconded by Grace Howlett.

3. To appoint a Treasurer

Grace Howlett was nominated by members' present and it was agreed to elect Grace Howlett to serve as Treasurer for the coming twelve months. Proposed by James Goodley, seconded by Andrew Ross.

Mrs Howlett did ask that a new member is considered for this role in the future. Secretary to contact members of the community who have shown interest in joining the committee and invite them along to our next meeting.

4. To appoint a Secretary

Jodie Bond was nominated by members' present and it was agreed to elect Jodie Bond to serve as Secretary for the coming twelve months. Proposed by Andrew Ross, seconded by James Goodley.

5. To approve minutes of meeting held on the 16 May 2022, 16 January and 20 March 2023

Following the amendment raised at the last meeting the minutes of the 16 January, together with the minutes of 20 March and the AGM minutes from 16 May 2022 were all signed by the chairman, on behalf of the committee, as a correct record.

6. Receive report from the Treasurer & discuss financial matters

Financial report was circulated to members. There is approx. £19000 in reserves which includes the regular payments from First Academy. It was noted that a lot of gas is being used, and the bills are extortionate. It is unclear why so much is being used at this time of year, but when Mrs Howlett last popped to the hall it was very warm and wondered if the heating was being left on all night. Mrs Howlett brought this up with First Academy who confirmed that the heating is turned down as it should be after each use. The finances will continue to

be monitored and a 5% increase over 3 years will be implemented, but this will be subject to a full breakdown and review of costs.

Treasurer also confirmed that Stuart Laws is now authorised as a signatory on the account.

It was agreed that a special rate for polling day will be agreed next year as it is a much longer day. The usual day hire fee is based on an 8 hour day.

It was also agreed to donate £1000 to the Parish Council towards a new SAM2 (Speed Awareness Machine) for the good of the community, as this will also benefit users of the hall when exiting the junction.

7. Village hall bookings & events

There are none.

8. Consider any correspondence

There was none.

9. AOB

There was none.

With there being no further business, the Chairman closed the meeting at 7.34pm.

Signed:.....Date: