



Barsham & Houghton Village Hall Committee

Meeting Minutes

Monday 17 January 2022 at 7pm

Those present: Andrew Ross, Stuart Laws, Grace Howlett, Robert Fletcher, James Goodley, Frank Chapman,
Jodie Bond.

1. Welcome by the Chairman and consider any apologies for absence

The Chairman welcomed all those present.

There were no apologies received.

2. To discuss and approve minutes of meetings held on the 15 November 2021

The minutes were agreed without amendment and signed by the Chairman as a correct record.

3. Receive report from the Treasurer & discuss financial matters

Financial report received, please see Appendix 1.

A payment of £92.43 is due to be paid to the water company. The first deposit has been paid for the roofing contractors and the insurance has been paid.

A letter has been received from NNDC regarding a Covid Hospitality Grant of £2667 which could be secured if we apply and meet the criteria.

Grace has concerns with the boiler as it is 22 years old and will need replacing or repairing in the future.

Robert advised that his contractor could do the recladding work for approx. £700.

Robert also advised that Pricilla's charity invited us to apply for funding, which was very much appreciated. We may therefore be able to apply for funding for a new boiler if required. However, it was agreed to wait until the roof work is completed before we apply for anything else. Funding for a new noticeboard may also be considered.

There will also be an invoice from Matthew at Fishers, who came out to check the amps on the boiler.

All agreed this is necessary work for compliancy.

4. Village Hall Bookings & Events

An enquiry was made to hire the hall on Tuesday evenings for a yoga class, however the hall is already occupied by 1st Academy of Dance.

5. Receive an update on the hall roof & other maintenance

Secretary has placed the order with East Coast Roofing and the work has been scheduled for the April half term. The deposit has been sent. The Committee also confirmed the colour of the new roofing to be Goosewing Grey.

Secretary to inform 1st Academy of the work schedule so that the hall remains empty for the duration of the work. Grace advised that the insurance company should also be notified in advance.

6. Consider correspondence

There were none.

7. AOB

Grace suggested that some hardcore may be required for outside the hall, due to the regular hall visitors it is extremely muddy. It was agreed to monitor the situation and decide in the spring. Stuart offered to put some shingle down if required. Thanks, given.

With there being no further business, the Chairman closed the meeting at 7.30pm.

Signed:.....Date:

APPENDIX 1

Barsham and Houghton Village Hall								
Banking Movement July 2021 to June 2022								
1st July 2021	Opening Balance		25839.49					
Date	Income			Date	C/N	Expenditure		
July	1st Academy Dance	575.00		July	98	Calor Gas	15.45	
					100	Anglian Water	32.85	
August	1st Academy Dance	575.00			101	NNDC Rates	64.03	
September	1st Academy Dance	575.00		Sept	103	Paul Taylor Boiler Service	85.00	
					104	PP/PRS LTD Music Licence	84.86	
	Income		1725.00			Expenses	282.19	
Sept 13th 2021	Balance as at 13/9/21		27282.30					
October	NNDC Grant for Roof	15000.00		Nov	105	Steward Safety Fire Equipment	43.80	
	1st Academy Dance	575.00			106	Anglian Water	61.41	
	Income for period		15575.00			Exps for period		105.21
November	Balance as at 11/11/21		42752.09					
	1st Academy Dance	575.00				Alan Boswell Insurance	1121.94	
	Hire of Hall	20.00				(Deposit for roof (Local Roofing & Cladding	5707.80	Industrial Ltd
December	Balance as 30/11/21		36517.35					
	1st Academy Dance	575.00				Volera Boilers	299.00	
	Income for period		575.00			Exps for period		299.00
2020 January	Balance as 10/01/22		36793.35					