



# Barsham Parish Council

## Meeting Minutes

Tuesday 19 November 2024

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Parish Councillors present: Andrew Ross (Chairman), Grace Howlett, Margaret Hulme, Frank Chapman and Tom FitzPatrick (District Councillor) Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

**1. Welcome and receive apologies for absence**

The Chairman opened the meeting and welcomed those present. Apologies received from Jimmy Goodley. Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of meeting held on 16 September**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

There were none.

**5. NCC & NNDC Councillors, if in attendance**

NNDC Cllr FitzPatrick reported on matters including the budget and ways to save money, removal of public toilets in Walsingham, proposal to spend £1m on the Rocket House in Cromer and rethatch a cottage in Cromer and are looking to replace bulbs to help greener energy.

NCC Cllr Dalby reported on the devolution deal and agreed to talk to Highways regarding the SAM2 locations.

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

There were none.

**7. Open spaces**

**7.1 Slipper chapel and issues with the pilgrim buses**

Cllr Ross updated members on the discussion from the last meeting. Cllr Chapman noted that travellers / visitors have been witnessed surveying peoples properties, when events are on, and would like to encourage any future problems and bad behaviour to be reported to the local police and members of the Shrine at the time of the events.

**7.2 Update on play area survey and funding options**

Cllr Hulme advised that a survey has now been completed with the help of the village hall users. Clerk to re-apply to the National Lottery for a grant. Thanks given to Cllr Hulme.

7.3 Update on SAM2

Clerk reported that the NCC Highways Inspector has advised that SAM2s are now longer permitted to be sited within speed limit zones exceeding 30mph. This news is extremely disappointing as the main areas to combat speeding are in the 50mph zone on East Barsham Hill and 40mph zone in Houghton St Giles. Cllr Dalby agreed to follow up the Clerks request for a dispensation to allow a SAM2 to be sited in these locations. However, failing this white village gateways will be considered for installation as a traffic calming alternative and static speed signs will be requested from Highways.

**8. Planning Matters**

8.1 To receive results of applications

There were none.

8.2 To receive and consider new applications

There were none.

**9. Financial Matters**

9.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and the payments list (below)

Payments

Clerk	Salary Oct	£135.50
HMRC	PAYE	£4.00
Clerk	Salary Nov	£173.28
HMRC	PAYE	£9.20
Sculthorpe PC	Clerks Exps	£35.21
Barry & Shaun	Grass Cutting (Sep & Oct)	£150.00
CHT	Defib Annual Support	£198.00

Receipts

Allotment	Rent	£30.00
NNDC	Precept 2nd Instalment	£1683.00
Allotment	Rent	£10.00

9.2 To review 6 monthly budget and set the precept for 2025-26

Following consideration, the Council RESOLVED to approve the budget and set the precept at £3534, which represents a 5% increase. Proposed by Cllr Chapman, seconded by Cllr Hulme. All AGREED.

**10. To receive and consider Correspondence**

Barclays letter regarding reducing interest rates – made available to Cllrs.

Geotherm literature – Passed to Village Hall Committee members.

Hugofox literature regarding gov.org emails and website offer – Cllrs declined at this time.

11. **Receive items for next agenda and note the date of the next meeting**

Items for inclusion at the next meeting:- Consider white village gateways and other traffic calming measures.

The next meeting will be held on Monday 20 January 2025. The Chairman thanked everyone for attending and closed the meeting at 8.15pm.

Signed by Chairman: ..... Date: .....

12. **To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:**

12.1 To consider and approve increase for the Clerk

Following consideration, the Council RESOLVED to approve the national pay award increase back dated to 1<sup>st</sup> April 2024, and implement a further increase, as discussed, with immediate effect.