



Barsham Parish Council

Meeting Minutes

Monday 16 November 2020, 7.30pm

Parish Councillors present: Andrew Ross (Chairman), Stuart Laws (Vice Chairman), Grace Howlett, Tom FitzPatrick, Marie Strong. Also in attendance: Jodie Bond (Parish Clerk) there were no members of the public.

1. To welcome and receive apologies for absence

Chairman opened the meeting at 7.30pm and welcomed those present.

Apologies received from Bob Fletcher and Jimmy Goodley. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 21 September 2020

Minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

Clerk advised that the bucket swing has now been replaced and the fallen tree trunk has been removed by the grass cutting contractors free of charge.

5. Receive reports from Local Police, NCC Councillor and NNDC Councillor, if attending

Police Newsletters are uploaded onto our website.

NCC - Cllr M. Strong

In addition to the report recycling centres will remain open during the current Government lockdown.

Libraries will be closed, however you can still reserve items online.

Details of the Avian influenza prevention zone will be circulated to Councillors.

NNDC - Cllr T. FitzPatrick

Report can be found on our website.

In addition to the report Cllr Howlett asked whether there is any funding available to replace the hall roof. Cllr FitzPatrick suggested speaking to Sonia Shuter at NNDC.

Reports for the above will be available to view via www.barshamandhoughton-parish-council.co.uk.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none present.

7. To hear from guest speaker: Father Williams

Due to the second Covid-19 Government lockdown this will be postponed until a future meeting.

DRAFT until agreed at next meeting

8. Slipper Chapel Developments

Clerk contacted Highways who confirmed that road closure signs may not be placed without a supporting order, and there have been no orders processed this year for the Barsham/Houghton area. Therefore the signage mentioned at our last meeting is being put out without consent.

9. Defibrillator update

Clerk had liaised with Heart2Heart Norfolk who could offer us a free polycarbonate lockable cabinet for the defibrillator.

10. Open Spaces

Clerk to report the pot holes and mud and leaves on Blacksmith Hill (from the dry road to North Barsham) to Highways.

The council RESOLVED to purchase a new post and bracket for the SAM2 that will be loaned to us from Walsingham Parish Council.

11. Planning Matters

PF/20/1147 Tickety Boo Cottage | Lime Kiln Lane, East Barsham, Fakenham, NR21 0LQ

Construction of one-and-a-half storey side extension to dwelling

PC comment – Clerk to establish whether this is for residential or commercial use.

NNDC decision – Approved

PF/20/0931 Lodge Farmhouse | Wells Dry Road, West Barsham, Fakenham, NR21 9NW

Conversion of former farm buildings with associated external alterations to form single dwelling with annexe; erection of detached garage and store building (part retrospective)

PC comment – No objection. NNDC decision – Awaiting decision

PU/20/1885 Chicken Shed | Land South of Water Lane, Great Snoring

Change of use of agricultural building to 5 dwelling houses (Class 3) and building operations reasonably necessary for the conversion

PC comment – Objection. NNDC – Awaiting decision

This application was discussed in depth and it was agreed to meet with the applicant to receive further information about the proposed plans. This information will then be considered and a decision will be made to either maintain or rescind the Parish Council's objection, before the extended deadline of 14th January 2021.

Cllr FitzPatrick believes that this application is unlikely to be permitted. A conversion may be considered but not a new build. Cllr FitzPatrick also agreed to speak to the applicant and feedback to the Parish Council.

12. Financial Matters

12.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Cheque No.	Amount (£)
B. Andrews	Grass Cutting	100503, 100504	£136
J Bond	Salary	100505	£234.50
Action Play & Leisure	New bucket swing	100506	£286.80
Hempton Parish Council	Clerk mobile & stationery contribution	100507	£15.37
HMRC	VAT Refund received in ERROR	100508	£1852.07
	Total		£2524.74
Receipts from	Description		Amount (£)
Barclays	Interest	DC	£0.43
NNDC	Precept (2nd instalment)	DC	£950.00
Various	Allotment rental fees		£70.00
HMRC	VAT Refund (RECEIVED IN ERROR)	DC	£1852.07
	Total		£2872.50

Payments made via cheque.

12.2 To consider and approve the budget and set the precept for 2021/22

The budget had been circulated to Councillors. The figures were discussed and various increases were considered, members present agreed to a 25% increase; however it was decided that further discussion is required and the decision to set the precept will be postponed until our January meeting.

12.3 To agree new lap top for Clerk and consider a new website

It was discussed and the Council RESOLVED to contribute towards the rental of a laptop from Hughes Electrical at the proportionate rate of approx £4 per month.

The Clerk advised that our current website does not meet the latest Government legislation requirements. A price has been obtained for the WCAG2.1AA checks and the price of a new compliant website also obtained for comparison. It was suggested that further prices be obtained so that this can be discussed further and a decision made. Clerk to action.

13. Correspondence

Email regarding the proposed new roundabout on Water Moor Lane

Cllr FitzPatrick advised that this proposal is required to allow the development of the housing, not for traffic management as people will be discouraged from driving into town. There was concern about the affect this would have on the Cherry Tree junction and the negative impact it may have on traffic. There will be an opportunity for public comments once the planning application is submitted. Cllrs FitzPatrick and Strong agreed that careful design will be required and they will to make sure there is no disadvantage to us.

14. Items for inclusion on next agenda and agree the date of the next meeting

The next Parish Council meeting will be held on Monday 11 January 2021. Further dates for 2021 will be 15 March, 17 May, 19 July, 20 September, 15 November. Chairman closed the meeting at 9.11pm

Signed by Chairman: Date: