



# Barsham Parish Council

## Meeting Minutes

Monday 20 September 2021, 7.30pm

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Parish Councillors present: Andrew Ross, Grace Howlett, Robert Fletcher, Frank Chapman, Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk) there were no members of the public.

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**1. To welcome and receive apologies for absence**

The Chairman opened the meeting and welcomed those present.

Apologies received from Stuart Laws. Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of meeting held on 19 July 2021**

The minutes were approved without amendment.

**4. To report progress on items not on the agenda from the last meeting**

Cllr Ross had attended Marie Strong's surprise event at Langham Dome, which was a lovely evening. Marie was completely surprised to see everyone and to receive tokens of thanks from members of her ward parishes.

**5. Receive reports from Local Police, NCC Councillor and NNDC Councillor, if attending**

PC Jason Pegdon had intended to join us, however he had to send his apologies due to work commitments.

NNDC Cllr Tom FitzPatrick

- o Thanks were given to Cllr FitzPatrick for his help with the NNDC grant for the new roof at the Village Hall.
- o They are still running a hybrid system with some members still working from home and others back at the office.
- o They are promoting caution with regards to Covid and recommend using face coverings, especially on public transport.
- o Bin Collections are missed from time to time –if this does happen, please leave your bin out as they should still be collected.
- o Greenbuild is very green this year as it will be held virtually between 1<sup>st</sup> and 12<sup>th</sup> November 2021. Trees will be given away and there will be discussion about decarbonisation and much more. The event will be advertised. The event is free and open to all across the internet.
- o The annual canvas for the voters roll has recently gone out...it has been made easier so that if your details are unchanged then you don't have to reply...you should only reply if there is a change to your details. If you are not on the voters roll your credit could be affected and its important for identity reasons too.
- o There are funding streams available, including Sustainable Communities Fund and Arts & Culture Fund.
- o NNDC are waiting on the Governments comments on second homes and what can be done to increase or reduce them. Also comments on the White Paper and planning reforms – there is a new Housing Minister, so waiting to hear more.

NCC Cllr Michael Dalby

Report available to view via our website [www.barshampc.info](http://www.barshampc.info)

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

There were none.

**7. Slipper Chapel Developments**

Cllr Chapman asked whether there are any new developments with the Slipper Chapel – Cllr FitzPatrick advised that there is nothing new yet and he believes we won't hear anything until February time. He also recommends that we include traffic management when the new application is submitted.

**8. Open spaces**

Highways

Cllrs reported some highways issues, including potholes on the West Barsham road that joins the dry road. Clerk to report to NCC Highways.

Cllr Howlett asked whether the roads could be swept as there is a lot of mud and leaves. Cllr FitzPatrick suggested raising highway issues with Michael Dalby, as our County Councillor. However, Cllr FitzPatrick did mention that a further £20million has been provided for pothole/repairs.

New Swing

Clerk advised that we have been let down by Action Leisure & Play as the swing replacement has still not been carried out. It was therefore discussed and agreed to obtain a further quote from NGF Play for consideration at our next meeting.

Clerk also reminded Councillors that a regular visual check of the play area must be carried out and details of findings recorded. Cllr Ross agreed to check within the next few days. A rota system may be set up going forward.

**8.1 SAM2 update**

Clerk had reported the latest speeding data to PC Dawson.

For Project: Barsham Hill August 2021

Location/Name: Incoming Direction

Traffic Report From 28/07/2021 17:35:00 through 01/09/2021 10:35:00

85th Percentile Speed = 53.6 mph

85th Percentile Vehicles = 11,499 counts

Max Speed = 90.0 mph on 03/08/2021 20:35:00

Total Vehicles = 13,528 counts

Average Speed: 45.6 mph

**8.2 Defibrillator update**

Clerk has followed up with Tesco/Groundworks. It was confirmed that our application is eligible however we are still awaiting a decision following the panels consideration of our application. Further update to follow.

**9. Planning Matters**

9.1 To receive results of applications

There were none.

9.2 To receive and consider new applications

There were none.

**10. Financial Matters**

10.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Ref	Amount (£)
Clerk	Salary	Online	255.64
Hempton Parish Council	Clerk mobile, laptop & stationery contribution	Online	20.31
Barry & Shaun Andrews	Grass Cutting	Online	136.00
	<b>Total</b>		<b>£411.95</b>
Receipt from	Description	Ref	Amount (£)
Barclays	Interest on reserves	DC	0.05
	<b>Total</b>		<b>£0.05</b>

10.2 To review and approve the 6 monthly budget

The Clerk presented a draft of the 6 monthly budget for discussion. The Council is 42.26% spent on budget as of 1 September.

10.3 To agree to re-appoint the internal auditor for the 2021-22 financial year

It was discussed and agreed to appoint Di Dann to carry out the independent Internal Audit for 2021-22 at an agreed cost of £30.

**11. Correspondence**

Email received from Walsingham PC regarding contributing towards a new newsletter to replace the News & Views Magazine which will no longer be produced.

Following discussion, the Council RESOLVED to contribute towards the cost and content of the new newsletter, subject to agreement of the amount required. Clerk to contact Walsingham PC Clerk.

**12. To review and approve the Information Audit**

Following review, the Council RESOLVED to approve the Information Audit presented by the Clerk.

**13. Items for inclusion on next agenda and agree the date of the next meeting**

The next Parish Council meeting will be held on Monday 15 November 2021.

The Chairman closed the meeting at 8.25pm.

Signed by Chairman: ..... Date: .....