



Barsham Parish Council

Meeting Minutes

Monday 19 July 2021, 7.30pm

Parish Councillors present: Andrew Ross, Grace Howlett, Robert Fletcher, Frank Chapman, Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk) there were no members of the public.

1. To welcome and receive apologies for absence

The Chairman opened the meeting and welcomed those present.

Apologies received from Stuart Laws and James Goodley. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 17 May 2021

The minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

As agreed a letter was sent to NNDC in response to the Egmore Energy Ltd letter received.

Following communication between the Clerk and the insurers the annual premium has now been reduced.

5. Receive reports from Local Police, NCC Councillor and NNDC Councillor, if attending

PC Jason Pegdon had intended to join us, however he had to send his apologies due to work commitments.

Cllr Tom FitzPatrick – Report available to view via www.barshampc.info

In addition to his report, there will be new plans for the Slipper Chapel coming through, the lack of funds are the reason for the delay. The Chairman explained that the PC are not opposed to everything but plans must be fitting to the area.

Cllr Chapman believes that the District Council appear to take more notice of Parish Councils opinions when it comes to planning decisions and comments, as they should, which is pleasing. Cllr FitzPatrick has advised the architect, administrator and the Rector that any future plans must be brought to the Parish Councils attention. This did not occur last time and the Chapel is in the parish of Barsham and Houghton St Giles.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Slipper Chapel Developments

Cllr Howlett noted that at the last enterprise meeting a route was agreed and the traffic is currently being directed the right way.

Clerk had requested a list of planned events/pilgrimages at the Slipper Chapel which had been received, however the list does not include any detail of expected footfall etc. Clerk to request this information and circulate to Cllrs.

It was also noted that lots of litter has been found since the pilgrimages have started.
Cllr Fletcher advised that port-a-loos have now been provided since the last pilgrimage.

8. Open spaces

Cllrs reported some highways issues, including:-

- Potholes close to Greenway Cottages in the wheel track on left hand side when heading West on North side of the road.
- Potholes on Blacksmith Hill (Walsingham Road).
- The tarmac has all broken up on the Fakenham Road, close to the Lime Kiln Lane junction.
- Finger post opposite junction next to East Barsham Church needs to be repaired or replaced.

Clerk to report to NCC Highways.

8.1 SAM2 update

Clerk had reported the latest speeding data to PC Dawson.

Site: Houghton St Giles

Location/Name: Incoming Direction

Traffic Report From 17/04/2021 09:45:00 through 11/05/2021 07:45:00

85th Percentile Speed = 40.8 mph

85th Percentile Vehicles = 17,808 counts

Max Speed = 75.0 mph on 29/04/2021 19:45:00

Total Vehicles = 20,951 counts

Average Speed: 27.6 mph

8.2 Defibrillator update

The Groundworks funding application was finalised at the meeting and will be submitted this week. Clerk had been in contact with Sara at Fakenham Tesco who agreed to allocate some of the book table profits towards our project. Thanks, given.

Allotments

Following discussion, the Council RESOLVED not to increase the allotment rent and it will remain at £10 per plot per year. As there is not a waiting list no further plots will be provided at this time.

9. Planning Matters

9.1 To receive results of applications

There were none.

9.2 To receive and consider new applications

There were none.

10. Financial Matters

10.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Ref	Amount (£)
Clerk	Salary	Online	189.86
Hempton Parish Council	Clerk mobile, laptop & stationery contribution	Online	21.73
Clerk	Website Hosting	Online	86.40
HMRC	PAYE	Online	37.80
Barry & Shaun	Grass Cutting	Online	136.00
Steve Jackman	Website set up fee	Online	72.00
	Total		£543.79
Receipt from	Description	Ref	Amount (£)
Barclays	Interest on reserves	DC	0.05
	Total		£0.05

11. Correspondence

Barclays Bank letter regarding a change to their Terms & Conditions – Letter was made available to read.

12. Consider and agree archived documents to be stored at the Norfolk Records Office

Following discussion, the Council RESOLVED to archive historic documents at the Norfolk Records Office. Records can still be accessed and will be stored free of charge. Cllr Tom FitzPatrick kindly offered to take all the boxes to County Hall on our behalf when we are ready to send them. Thanks, given. Clerk to action.

13. To review and approve the Privacy Statement, Privacy Policy, GDPR Policy and Financial Regulations

Following review, the Council RESOLVED to approve the Privacy Statement, Privacy Policy, GDPR Policy and Financial Regulations presented by the Clerk.

14. Items for inclusion on next agenda and agree the date of the next meeting

The next Parish Council meeting will be held on Monday 20 September 2021.

The Chairman closed the meeting at 8.24pm.

Signed by Chairman: Date: