



# Barsham Parish Council

## Meeting Minutes

**Date:** Monday 18<sup>th</sup> November 2019

**Time:** 7.30 – 9.30pm

**Place:** Barsham & Houghton Village Hall

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Parish Councillors present: Andrew Ross (Chairman), Stuart Laws (Vice Chairman), James Goodley, Robert Fletcher, Frank Chapman, Grace Howlett.

Also in attendance: Jodie Bond (Parish Clerk), Tom FitzPatrick (District Councillor), there were no members of the public.

**1. Welcome**

Chairman opened the meeting at 8pm and welcomed those present.

**2 Apologies for absence**

Apologies received from Cllr Strong. Apologies accepted.

**3 Members' declarations of interest in items on the agenda**

There were none.

**4 Meeting adjourned to hear from Councillors and members of the public present**

NNDC Cllr Tom FitzPatrick report (please see appendix 1)

Cllr Goodley asked whether Cllr FitzPatrick could advise how the NCC charges for verge cutting work. In some places land owners cut the roadside verges themselves, we would not wish that an NCC contractor charges the council for work that has been undertaken by the landowner.

Cllr FitzPatrick will look into it and report back.

Cllr Goodley also reported that there had been deer coursing witnessed. Clerk to notify local Police. It was advised that any information that can be provided, such as registration numbers should be forward to the Police if possible, however do not approach these people.

**5 Approval of the Minutes held on 16<sup>th</sup> September 2019**

The minutes of the meeting were approved and were signed by the Chairman as a correct record.

**6 To note any matters arising from the minutes of last meeting for information only**

There were none.

**7 Shrine Traffic Update**

There was nothing new to report.

**8 Defibrillator Update**

Cllr Laws has this in hand.

**9 Planning Matters**

9.1 There were none

9.2 There were none

DRAFT until agreed at next meeting

## 10 Financial Matters

10.1 Clerk advised the Financial Statement for the period Oct 2019 to Nov 2019 which was AGREED.

Current bank balance & reconciliation as at 17.11.19

**Bank** - Comm Acc. £2461.59. Playing Field Acc. £438.59. Bus. Acc. £3091.99.

**Cashbook** - £2461.59. Playing Field Acc. £438.59. Bus. Acc. £3091.99.

10.2 The Council RESOLVED to approve the payments list (below)

Payment to	Description	Amount (£)
J Bond	Salary	183.34
J Bond	Website domain & hosting	25.18
Hempton PC	Stationery & Clerk Mobile	24.17
Norse	Grass cutting	279.11
NNDC	Uncontested election fee	56.01
News & Views	Contribution	75
	<b>Total</b>	<b>£642.81</b>
Receipts from	Description	Amount (£)
NNDC	Precept	1008
	<b>Total</b>	<b>£1008</b>

10.3 The budget was considered and some amendments made, which were AGREED. The precept was agreed to be set at £1900, with no increase on the 2019/20 financial year.

## 11 Correspondence

- Invitation to Police Engagement meeting on 21<sup>st</sup> November, Cllr Howlett agreed to attend.
- Clerk to report the standing water on Green Way, North Barsham to the NCC Highways Rangers (Cllr Laws suggested giving the 'What 3 Words' code to Highways.)
- Norfolk Boreas Wind Farm letter.

## 12 Co-option Policy

Co-option policy was reviewed and adopted.

## 13 To agree and award the grass cutting contract for 2020.

Clerk circulated quotations received from CGM, Norse and Simon Beeston. It was agreed that based on the quotations received, the contract for next year would be awarded to Norse Eastern.

## 14. AOB & Items for inclusion at next meeting

Items for inclusion: -  
Adoption of GPC

## 15 Date of next meeting

20<sup>th</sup> Jan, 16<sup>th</sup> Mar 2020

Chairman closed the meeting at 8.51pm

Signed by Chairman: ..... Date: .....

NNDC Report

Cllr Tom FitzPatrick

1. The Lookout nature centre on Holkham Estate, has been presented with North Norfolk District Council's Graham Allen Award, an esteemed award given each year to the project considered to have made the most significant contribution to the built environment within the district.
2. North Norfolk District Council launched Year Four of its Sporting Centre of Excellence initiative, hosting an evening of speakers including Gail Emms, the Badminton Olympic medallist, at Gresham's School, Holt. The aim of the initiative is to encourage children with a talent for sport to get involved and to take advantage of specialist coaching provided and the excellent facilities at Gresham's School.
3. The Big Society Fund has just recently given an award of £500 towards next year's running costs of the Parish magazine for Walsingham and the Barshams & Houghton St Giles. This is intended to allow the magazine to be able to run for the next year while it seeks to place itself on a more sustainable financial position. The fund is available for capital grants of up to £15,000 for capital projects.
4. The North Norfolk Arts and Culture Fund provides grants of up to £2,000 to help run projects and initiatives relating to the arts and culture across the district. Grants have been given for events ranging from dance classes to pottery lessons.
5. The North Norfolk Community Transport Fund can provide grants of up to £2,000 to help provide community transport. Details of how to apply can be found on the District Council website.
6. Now that campaigning is underway for the General Election on 12<sup>th</sup> December, all councils are now subject to the Purdah Rules. This means that Councils are not allowed to do anything that could be conceived as being party political and providing help to any particular group or party.