



Barsham Parish Council

Meeting Minutes

Monday 16 January 2023, 7.30pm

Parish Councillors present: Andrew Ross (Chairman), Grace Howlett, Frank Chapman, James Goodley, Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were 2 members of the public present.

1. To welcome and receive apologies for absence

The Chairman opened the meeting and welcomed those present.

Apologies were received from Laurence Elliott, Robert Fletcher, Stuart Laws and Michael Dalby (County Councillor). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 21 November 2022

The minutes were approved without amendment and signed by the Chairman on behalf of the Council as a correct record.

4. To report progress on items not on the agenda from the last meeting

The bank debit card has been authorised and has been received in the post by the Clerk.

5. To receive reports from NCC & NNDC Councillors, if in attendance

[NCC Cllr Michael Dalby](#)

The County Council report can be found on our website www.barshampc.info.

[NNDC Cllr Tom FitzPatrick](#)

The District Council report can be found on our website www.barshampc.info.

6. Open forum for Public Participation: an opportunity to hear from members of the public

Please see item 7.1

7. Open spaces

7.1 Slipper Chapel update

The Slipper Chapel representatives presented copies of the event calendar for 2023. It was suggested that it may be useful to include the expected number of visitors to each event and last year's actual visitor numbers. It was re-confirmed that the events will be capped, but the caps will increase this year, however they will still be monitored and carefully managed.

Councillors noted that the temporary cabins that were placed on site to house items during re-building works are still in situ. Cllr FitzPatrick explained that they were renewed for 4 years, 2 years ago but that it is important that this is monitored, and the units removed as planned, so that the temporary permissions do not fall into permanent permissions. The Chairman thanked the Slipper Chapel representatives for attending and for updating the Council.

7.2 SAM2 report (if available)

No current data was available from Walsingham PC.

7.2.1 Consider raising funds for a SAM2

It was agreed to contact a local resident to establish whether they would be interested in overseeing the management of a SAM2, if we had one.

7.3 Receive defibrillator update

No further update has been received.

8. Planning Matters

8.1 To receive results of applications

There were none.

8.2 To receive and consider new applications

There were none.

9. Financial Matters

9.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and the payments list (below)

Clerk	Salary (Dec-Jan)	£312.00
Hempton PC	Clerks Expenses	£11.23

9.2 To approve the budget and set the precept for 2023/24

Following review, the Council RESOLVED to approve the budget presented by the Clerk and set the precept for the 2023/24 financial year at £3206, which represents an increase of 12.50%. Proposed by Cllr Goodley, seconded by Cllr Chapman. All AGREED.

10. To receive and consider Correspondence

Clerks & Council Direct magazine – made available to Councillors.

Christmas card from Jerome Mayhew MP – circulated to Councillors.

A parishioner had made enquiries about installing a bus stop on Fakenham Road in Houghton St Giles. Clerk to direct this enquiry to our County Councillor.

11. Receive items for next agenda and note the date of the next meeting

The next Parish Council meeting will be held on Monday 20 March 2023.

The Chairman thanked everyone for attending and closed the meeting at 8.21pm.

Signed by Chairman: Date:

12. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:

To acknowledge national pay scale uplift of Clerks salary, backdated to 1st April 2022.

Following discussion, the Council APPROVED the SCP increase to be applied to the Clerks Salary.