



Barsham Parish Council

Meeting Minutes

Monday 17 January 2022, 7.30pm

Parish Councillors present: Andrew Ross (Chairman), Stuart Laws (Vice Chairman), Grace Howlett, Robert Fletcher, Frank Chapman, James Goodley, Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk) and Laurence Elliott, there were no other members of the public present.

1. To welcome and receive apologies for absence

The Chairman opened the meeting and welcomed those present.
There were no apologies received.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

Cllrs Howlett and Laws declared an interest in item 9.2 (PF/21/3018). Councillors did not grant a dispensation for Cllrs Howlett and Laws to participate in said item.

3. To approve the minutes of meeting held on 15 November 2021

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. Receive reports from Local Police, NCC Councillor and NNDC Councillor, if attending

NNDC Cllr Tom FitzPatrick

The December Council meeting was cancelled due to Covid.

A new leader will be elected, as the current Council Leader, Sarah Bütikofer, will be stepping down due to personal reasons.

Visitors to the Council offices must first call to make an appointment and not just turn up.

Members of the public may comment on the NNDC budget. All the details can be found on their website.

Up to £6000 is available under a Covid Hospitality Grant. The Village Hall has received their invitation to apply.

The Chairman asked if anyone had any questions for Cllr FitzPatrick. There were none.

NCC Cllr Michael Dalby

Not present.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Slipper Chapel Developments

A current list of events has been received and circulated to Councillors but there is no idea of scale and footfall. Clerk to request a copy of the traffic route that will be sent out in visitors packs.

Cllr Laws suggested we invite the chapel administrator and or Fr Philip Moger along to our next meeting.

8. Open Spaces

8.1 SAM2 update

TRAFFIC ANALYSIS REPORT

For Project: Houghton Nov 2021 (speed limit 40mph)

Location/Name: Incoming Direction

Report Generated: 02/12/2021 15:52:28

Speed Intervals = 5 mph

Time Intervals = 5 minutes

Traffic Report From 31/10/2021 14:50:00 through 21/11/2021 14:00:00

85th Percentile Speed = 42.5 mph

85th Percentile Vehicles = 11,253 counts

Max Speed = 85.0 mph on 10/11/2021 07:35:00

Total Vehicles = 13,239 counts

Speed limit: 35 mph

85th Percentile Speed: 42.5 mph

Average Speed: 35.4 mph

- Clerk forwarded the max speed data to the local police who confirmed it was not a police emergency call out, it may have been another emergency service.
- The member of the public present agreed to volunteer for Speed Watch and possibly his wife too. Clerk advised that if we can find 2 more volunteers, we could progress with the speed watch scheme. Cllr Fletcher suggested adding a note in the newsletter requesting volunteers. Clerk to action.

8.2 Defibrillator update

The Tesco Bags of Help fundraising project is now live in store in the Fakenham Tesco branch, until 31st March 2022. If we collect the most tokens, we will be awarded £1500, if we are second place, we will receive £1000, if we are third place, we will be awarded £500. Cllr Laws asked whether Priscilla's Charity may be able to offer funding, if there is a shortfall.

8.3 Receive and consider report from play area inspector

The independent play area inspection was carried out in December. Following discussion it was agreed to postpone decision about the swing replacement until our next meeting. Clerk will also obtain an alternative quote for the replacement signage for consideration.

8.4 Acknowledge receipt of the commemorative Covid19 plaque

The community commemorative plaque was delivered to the Clerk by Lord Savory, on behalf of Lady Dannatt's office. The Council wished to note thanks and will make arrangements to install the plaque on the external wall of the Barsham Arms, subject to the owner's consent.

9. Planning Matters

9.1 To receive results of applications

CL/21/2502 | Arch Cottage, Walsingham Road, North Barsham, Norfolk, NR22 6AN

Lawful Development Certificate for existing use of detached domestic outbuilding as residential annexe to Arch Cottage

PC comment - Neutral | NNDC decision – Is lawful use.

PF/21/2672 | The Old Rectory, Walsingham Road, North Barsham, NR22 6AN

Single storey extension to house and external alterations; external alterations to detached annexe building

PC comment – Neutral | NNDC decision - Approved

LA/21/2673 | The Old Rectory, Walsingham Road, North Barsham, NR22 6AN

Internal and external works to house and detached annexe building

PC comment – Neutral | NNDC decision - Approved

9.2 To receive and consider new applications

PF/21/3018 | Low 30 and 9 Acres, Green Way, North Barsham, Norfolk,

Change of use land from agriculture to dog walking and exercise/agility area; formation of car park area and erection of outbuilding and fencing

PC comment – Support | NNDC decision - Pending

PF/21/3201 | Catholic National Shrine Of Our Lady Of Walsingham, Gray's Lane

Retention of steel framed buildings used as meeting hall and offices for a period of 5 years while the masterplan for the wider site is developed and constructed

PC comment - No comment made | NNDC decision -Approved

The issue was raised regarding the external lighting and whether this could be switched off at closing time as the lights illuminate the containers and other unsightly items.

Cllr FitzPatrick will make enquiries as to whether they should have applied for planning permission for the lights, some do not require planning. Cllr Fletcher also raised concern with the number of allocated car and coach parking spaces that have been marked out. Further discussion required.

PF/20/0931 | Lodge Farmhouse, Wells Dry Road, West Barsham, Fakenham, NR21 9NW

Conversion of former farm buildings with associated external alterations to form single dwelling with annexe; erection of detached garage & store building (part retrospective)

PC comment – Neutral | NNDC decision

Approved- No further action required.

10. Financial Matters

10.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Ref	Amount (£)
Clerk	Salary (Dec-Jan)	Online	244.32
Hempton Parish Council	Clerk mobile, laptop & stationery contribution	Online	29.69
David Bracey	Play Area Inspection	Online	96.00
	Total		£370.01
Receipt from	Description	Ref	Amount (£)
Barclays Bank	Interest on reserves	DC	0.05
	Total		£0.05

DRAFT until agreed at next meeting

10.2 To review and approve the budget and set the precept for 2022/23

The Clerk presented a draft of the budget to Councillors for discussion. Following consideration, the Council RESOLVED to approve the budget and set the precept at £2850 for 2022-23. This represents a 20% increase. Proposed by Cllr Laws, seconded by Cllr Ross. ALL AGREED.

11. To receive and consider Correspondence

- Arthritis Action online groups email – no further action.

12. Items for inclusion on next agenda and agree the date of the next meeting

The next Parish Council meeting will be held on Monday 21 March.

The Chairman closed the meeting at 21.19pm.

Signed by Chairman: Date: