



Barsham Parish Council

Meeting Minutes

Monday 10 August 2020, 7.30pm

Parish Councillors present: Andrew Ross (Chairman), Stuart Laws (Vice Chairman), Robert Fletcher, Frank Chapman, Grace Howlett, Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk)
there were no members of the public.

1. To welcome and receive apologies for absence

Chairman opened the meeting at 7.30pm and welcomed those present.

Apologies received from Cllr Goodley and Marie Strong (County Councillor). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 18 May 2020

Amendment to be made to item 12.1 on the previous minutes. To remove inclusion of the lawn mower for £300 from the PC asset register as it is owned by the Village Hall Committee, not the Parish Council and to record the cost was £600 not £300. Amended minutes to be approved at next meeting.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. Receive reports from Local Police, NCC Councillor and NNDC Councillor, if attending

Police Newsletters are available to view via www.barshamandhoughton-parish-council.co.uk.

NCC - Cllr M. Strong Report available to view via www.barshamandhoughton-parish-council.co.uk.

NNDC - Cllr T. FitzPatrick Report available to view via www.barshamandhoughton-parish-council.co.uk.

Discussions also included the latest developments with the Slipper Chapel. The Diocese have announced that they will be withdrawing the application and the formal withdrawal from NNDC will follow.

Cllr Ross raised the issue with speeding through East Barsham, having received numerous concerns from local residents. NCC Cllr Strong will be able to help further with this but the use of a SAM2 would help. 50% of funding for a SAM2 could be applied for via the NCC PPS. Clerk to contact Walsingham Parish Clerk to ask to share their SAM2 in the first instance so that we may obtain data that can be presented to Highways and the Police for further action.

Cllr Laws raised the issue of poor rural broadband in the area – Cllr FitzPatrick assured all that work is still being done to push for better broadband in rural areas. Fibre broadband to new premises is being installed and grants from Government are continually being requested by NCC. Grants may be available for broadband for businesses, Cllr FitzPatrick suggested looking at the NNDC website for further information.

The Shared Rural Network will also improve things, EE currently has the contract for this. They cover the blue light services broadband service. There is an interactive map on NCC website that can be viewed. Cllr FitzPatrick will also check peoples postcodes to see what level of broadband they have/should be receiving. Contacting your own network provider may also help.

Further information regarding broadband services and grants will be published on the Parish Council website and in News & Views.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7 Slipper Chapel Developments

A letter of objection had been submitted to NNDC from the Parish Council.

Cllr Chapman has been interviewed by a local news reporter.

The latest article from the Diocese announced that the plans will be withdrawn (as mentioned in item 5).

8 To consider and agree the type of Defibrillator to be purchased

Following discussions, it was agreed to focus on a defibrillator in East Barsham and the best location for this would be at the pub. Clerk to follow up with Cllr Goodley regarding permission to install a defibrillator there. Cllr Laws suggested opting for a Zoll machine, based on previous experience.

9. Consider and agree necessary repair work to the play area

The toddler bucket swing was highlighted in the annual play area inspection report as requiring replacement within 12 months. Clerk had obtained 2 quotes for the replacement. Based on the best price it was AGREED to award the swing replacement work to Action Play & Leisure. Clerk to organise.

10. Planning Matters

PF/20/0280 Lodge Farmhouse

Conversion of former farm buildings to a single permanent residential unit including an annexe

PC comment – No Objection but to include comments; Cllr Fletcher advised that the existing resident at this property had previously contacted the Council with concerns about the speeding and traffic issues on the road, and the problem with accessing the B1105 safely. It was agreed that the Clerk would submit the Council's decision of No Objection, however these comments would also be included.

NNDC decision – withdrawn

PF/20/0931 Lodge Farmhouse | Wells Dry Road, West Barsham, Fakenham, NR21 9NW

Conversion of former farm buildings with associated external alterations to form single dwelling with annexe; erection of detached garage and store building (part retrospective)

PC comment – No objection. NNDC decision – Awaiting decision

PF/20/0600 6 Sculthorpe Lodge | Breck Lane, West Barsham

Single storey rear extension

PC comment - No objection. NNDC decision – Approved 09.07.20

PF/20/0710 Slipper Chapel | Gray's Lane, Houghton St. Giles

Extensions and alterations including reconfiguration of the roof and the addition of a new tower to existing Church building to provide additional worship space, enlarged altar, a shop and sacristy. Erection of Porch and Pilgrim Office, Cloister, Pilgrim Hall, and lavatory facilities. Demolition of existing service buildings to allow for erection of new Lamps Chapel and tea rooms. Extension and reconfiguration of existing car park and associated landscaping across the whole site.

PC comment – Objection. NNDC decision – Withdrawal expected

11. Financial Matters

11.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

| Payment to | Description | Cheque No. | Amount (£) |
|---------------|--|------------|----------------|
| B. Andrews | Grass Cutting | 100494 | £204.00 |
| NPTS | Internal Audit Fee | 100495 | £30.00 |
| J Bond | Salary | 100496 | £227.63 |
| J Bond | Expenses – Play Area Sign | 100497 | £21.96 |
| Hempton PC | Clerk Mobile & Stationery contribution | 100498 | £21.81 |
| | Total | | £505.40 |
| Receipts from | Description | | Amount (£) |
| Barclays | Interest | DC | £0.95 |
| | Total | | £0.95 |

11.2 To consider and agree setting up online banking to make payments

Following discussion, the Council RESOLVED to set up online banking to make payments online. Cllr Ross, Cllr Laws and Cllr Howlett, together with the Clerk will proceed to register for online banking to include authorisation to make payments online.

12. Correspondence

- Clerks & Councils Direct magazine.
- Various residents' emails concerning speeding. Clerk to contact residents with an update regarding the SAM2.
- Email regarding broadband – It was agreed to include an article in the News and Views (a further article regarding the old school at the hall will be included in the following issue of News & Views).
- Email from Fr Harri Williams regarding News & Views. (Fr Williams will be invited to speak at our next Parish Council meeting).

13. To consider and approve updated Information Audit

The updated Information Audit had been circulated to all Councillors prior to this meeting. It was discussed and the Council RESOLVED to adopt the amended document.

14. AOB and Items for inclusion on next agenda

Clerk to follow up with NNDC planning officer regarding the property on Grays Lane that permanently has scaffolding up, as this is a hazard to drivers and impedes emergency service vehicles access.

Cllr Howlett confirmed that as per historic minutes the Red Phone Kiosk in North Barsham was not adopted by the Parish Council and still belongs to BT, who have recently repainted the kiosk and the plates around the top should be replaced too.

Cllr Fletcher raised concern about the lack of wheelchair access across the ford at the cross roads in Farm Lane, Houghton as the water has undermined the tarmac and washed it away. Clerk to report to Highways.

Cllr Chapman reported that the large pothole outside the green on Green Way, North Barsham has still not been repaired. Clerk to follow up.

15. To agree the date of the next meeting and consider items for inclusion

The next Parish Council meeting will be held on Monday 21 September 2020.

Chairman closed the meeting at 8.55pm

Signed by Chairman: Date: